

Milford U3A Website Structure

Template : Protostar

Positions (of modules)

position-0

- Search Module (all pages)
- User Menu (all pages)

position-1

- Main Menu

banner

- various banner modules showing banner components

position-8 (not used)

position-3

- Breadcrumbs (all)
- Newsflash (home page only)
- Calendar of events (calendar only - extra text ?)
- Group info update... (only show when update group info)

position-7

- Login Form (blog)
- Next Meeting (home page only)
- What we do (Some pages - menu)
- Calendar (some pages only)
- Various other modules

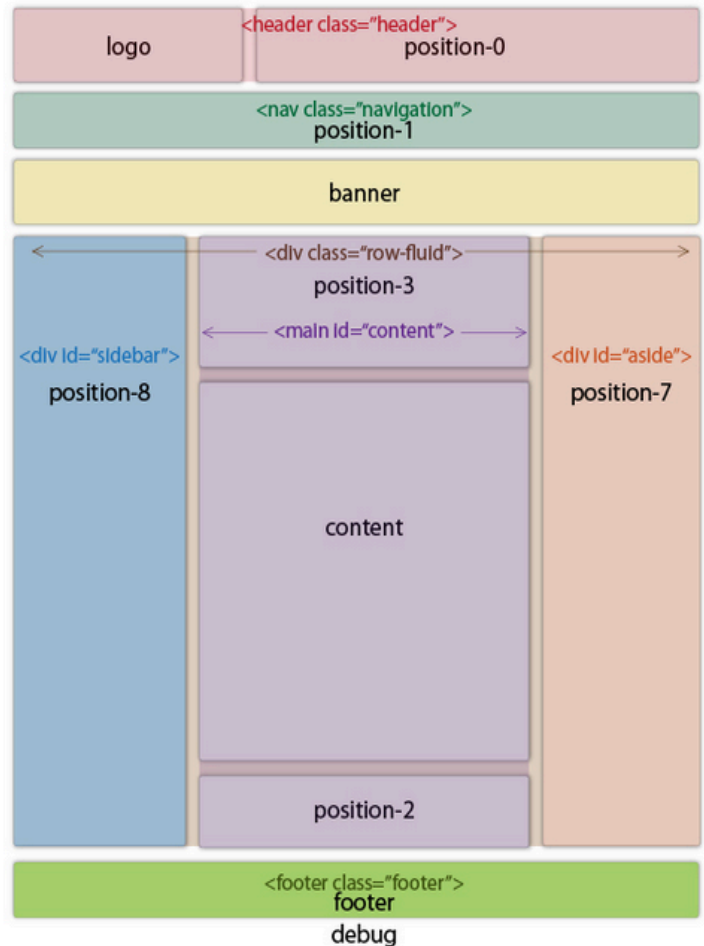
content – Articles go here

position-2 (not used)

footer

- Footer with reg no (all)
- JavaScript Toggle (DO NOT TOUCH)

debug (not use on live)



Modules (found under Extensions) can also be placed in custom module positions and placed within an article. An example is the Miscellaneous Groups Slideshow, Slideshow CK module, in the [slideshow_pos](#) added to the home page article.

Components (most used)

Akeeba Backup for managing backups.

Banners used for big images across top. Various categories and images can be created for specific pages.

Contacts for lists of Management team etc. Can be linked to registered users.

Creative Contact Form for membership application etc. **Creative Gallery** for image show.

EasyBlog is the set up for the blog.

JCE Editor is default editor for content. Can create specific profiles. Need to try on dev first. Switch to basic?

Messaging where you can send private messages to user in same user group??

Multilingual Associations not used.

News Feeds links to news from other sites but not sure how, need to check if useful.

Post-installation Messages is self-explanatory.

Redirects for links to old pages. Not sure how works yet

Search is analysis but stats disabled currently. **Smart Search** shows what content is indexed but only seems to be available for blog.

Tags shows a list of all tags and option to add. These are used mostly in the blog. Can possibly do more with these.

Web Links used for the links section. Set up categories and links with descriptions here.

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Menus

Main Menu

Below shows all the items on the Main Menu with content type/component linked to.

Home [*single article*]

About Us [*single article*]

- Management Team [*single article*]
 - o Committee [*Contacts » List Contacts in a Category*]
 - o Co-ordination [*Contacts » List Contacts in a Category*]
 - o Group Leaders [*Contacts » List Contacts in a Category*]
- History of the U3A [*single article*]
- Constitution [*single article*]
- Privacy Policy [*single article*]

How to Join [*single article*]

- Online Membership Application [*Creative Contact Form Business » Creative Contact Form*]
- Gift Aid [*single article*]

What We Do [*single article*]

- Monthly Meetings [*JEvents - Core » List by Category » List by Category*]
 - o Meetings Reports [*Articles » Category Blog*]
- Groups by Category [*single article*] – with module
- Interest Groups A to Z [*single article*]
- Reports and Photos [*menu item alias*] -> redirects to Blogs and Photos
- Calendar of Events [*JEvents - Core » View by Month » View by Month*]
- Where We Meet [*single article*]

Blogs and Photos [*EasyBlog » (Posts) Frontpage » (Posts) Frontpage*]

- Blog Overview [*single article*]
- Recent Posts (Articles) [*EasyBlog » (Posts) Magazine » (Posts) Magazine*]
- Blog Categories (Topics) [*EasyBlog » (Categories) All Categories » (Categories) All Categories*]
- Bloggers (Authors) [*EasyBlog » (Authors) All Authors » (Authors) All Authors*]
- Team Blogs [*EasyBlog » (Teamblog) All Teams » (Teamblog) All Teams*]
- Tag List (Keywords) [*EasyBlog » (Tags) All Tags » (Tags) All Tags*]
- GROUP BLOGS [*Menu Heading*]
 - o Birdwatching 1 [*EasyBlog » (Authors) All Authors » (Authors) Single Author*]
 - o Birdwatching 2 [*EasyBlog » (Authors) All Authors » (Authors) Single Author*]
 - o Exploring the local countryside [*EasyBlog » (Authors) All Authors » (Authors) Single Author*]
 - o Plants: Talks and Walks [*EasyBlog » (Authors) All Authors » (Authors) Single Author*]
 - o Image Processing with GIMP [*EasyBlog » (Tags) All Tags » (Tags) Single Tag*]
 - o Ukuleles of the Third Age [*EasyBlog » (Authors) All Authors » (Authors) Single Author*]
 - o Art, Craft & Photography [*EasyBlog » (Teamblog) All Teams » (Teamblog) Single Team*]

Newsletters [*single article*]

- Bulletin via Email [*Creative Contact Form Business » Creative Contact Form*]

Noticeboard [*Articles » Category Blog*]

- Members' Achievements [*Articles » Category Blog*]

Links [*Web Links » List all Web Link Categories*]

- U3A Nationally [*Web Links » List Web Links in a Category*]
- International U3As [*Web Links » List Web Links in a Category*]
- Local U3As [*Web Links » List Web Links in a Category*]
- Online Learning [*Web Links » List Web Links in a Category*]
- Online Safety [*Web Links » List Web Links in a Category*]

Contact us [*Contacts » Featured Contacts*]

- Contact Form [*Creative Contact Form Business » Creative Contact Form*]

We also have the following menus:

What we do – shown in position-7 on selected pages

Newsletters – shown in position-7 on selected pages

User Menu – shown in position-0 on selected pages but currently not shown as use EasyBlog

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Plugins

These are found under Extensions. There's not usually a lot of configuration here.

Images

These can be added using Content->media or directly from some of the modules/components.

Components/modules used:

Sigplus – Managed via module manager to give title and description and a few more settings. Can use by just giving code as shown below - very basic, just give it location of folder with images.

```
{gallery height=100}gallery/singing{/gallery}
{gallery height=100 width=100}gallery/patchwork{/gallery}
```

Slideshow CK – (limited number of galleries?) Managed via module manager only. Used on home page. Add slide and set title and description here. Lots of other options – play with on dev first if needed. New plugin Slideshow Params for importing via folder. Not installed. Try on dev.

Creative Gallery (limited numbers in free version?) Set up via Components show by adding module. Have 2 now used in Blog. Insert module in content via editor.

```
{loadmodule mod_creativegallery,Gallery: Rodborough Common} – module position: u3a-pos-gallery (needed)
{loadmodule mod_creativegallery,Gallery: Waggoners Wells} – module position none
Play more with these on dev site if needed
```

Banners

These are created under Components->banners and included on pages with modules.

Events (JEvents component)

This is where all the dates for group activities and monthly meetings are added. Somebody need to be in charge of updating – Doug???

Content

Articles and Categories

Categories are created to match menu structure and activities. All articles, apart from Home page welcome and Newsletters article, are categorized.

Activities are further categorized into 11 main categories and each group has their own sub-category under this. Some of the groups also have a blog. This used to be articles in another subcategory for each group in question. These articles have now been moved to the blog and can be unpublished and deleted. Do not delete any of the images as they are used in the blog posts.

Categories and articles needs to be tidied up before the new season's program is added. Do in end June/July

There is a category for Newsflash items that is used for selecting content for the newsflash module displayed on the home page for urgent information.

Featured Articles

For each group there is also a Featured article. These are all in a specific format and new ones need to be created in July each year with the latest information from the new program. See the Website Maintenance document for details.

Other / Questions?